Using ***firefly*** on an iPad

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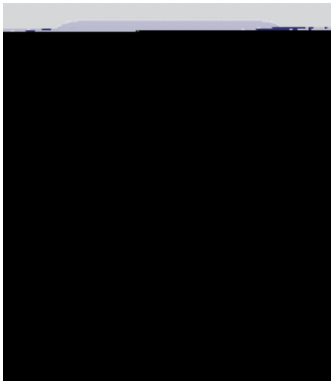
3. Tap the ***firefly*** button to open the description.

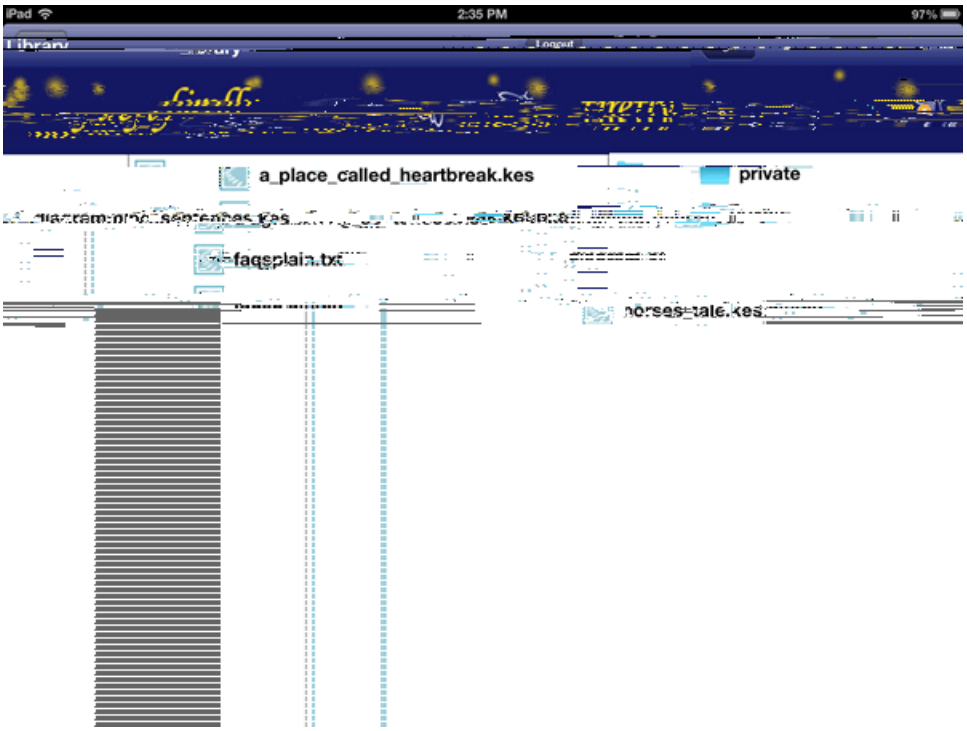
4. Tap the **Free** button beneath the ***firefly*** icon. It will change to **INSTALL APP**.



5. Tap **INSTALL APP**. When it has finished installing, the button will show **INSTALLED** (and be grayed out).

6. That's all there is to it.

5. Tap the folder that you want to open. A list of items are displayed in the right panel.

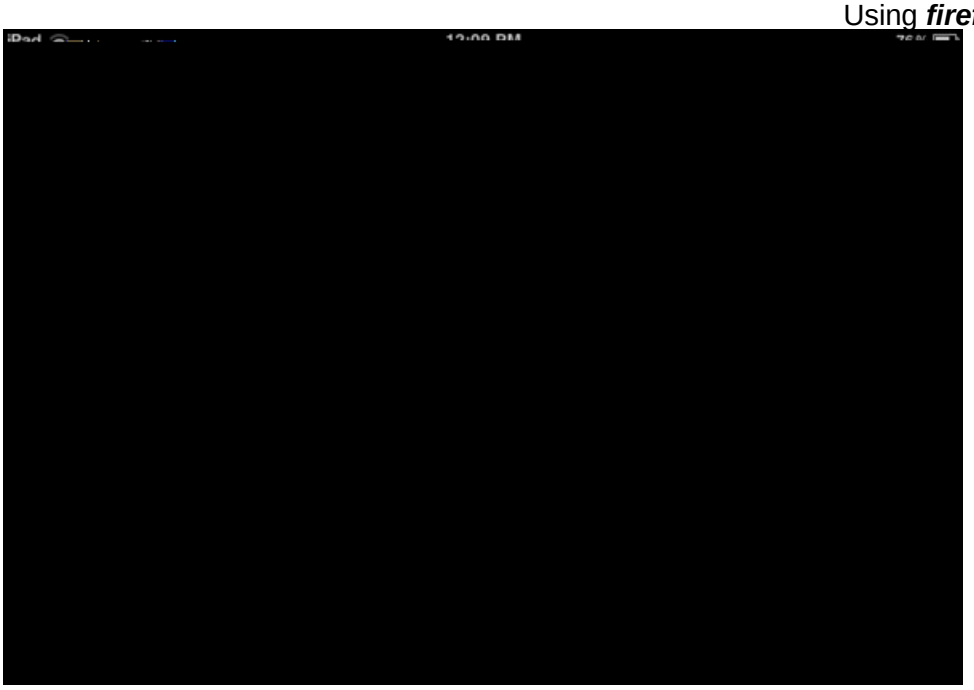


6. Tap the item that you want to open and read. It is displayed on the screen for you to read.

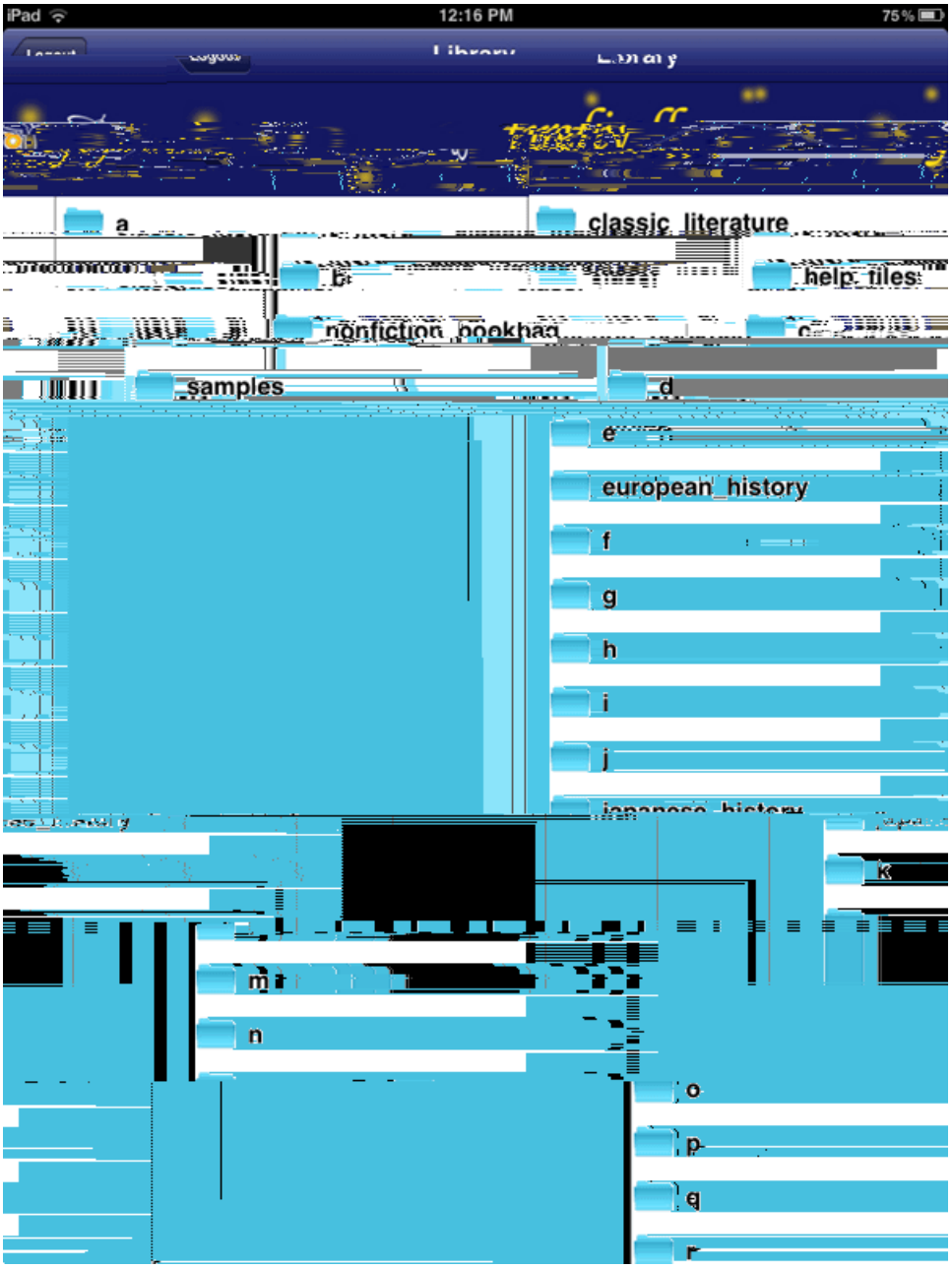
Opening Folders

1. Tap the ***firefly*** button on your iPad screen to open the app.

The login screen is displayed. Log in with your User ID. If you log in with your User ID you will see the Shared Library Folders beneath the users' folders;



2. Tap the folder that you want to open, for example, in the Shared Library folders open ***classic_literature***. A list of classic literature folders is displayed in the right panel. They are organized by alphabet and by category (e.g., ***european_history***, ***japanese_history***, etc.)



3. Tap a folder to open, for example the

Viewing Documents

After you have selected a document to read, it opens in a reading window. There are several buttons for navigation.

- The **Library** button takes you back to the Library.
- The button in the center is a Start / Stop reading toggle. Tap it once to start reading (the Play button changes to a Stop bu(op)-5.8( )-16.-10.5(oc8ed70 0 10.02 9-.0046(30Ŧj27 0 10.02 90lŦj27 0

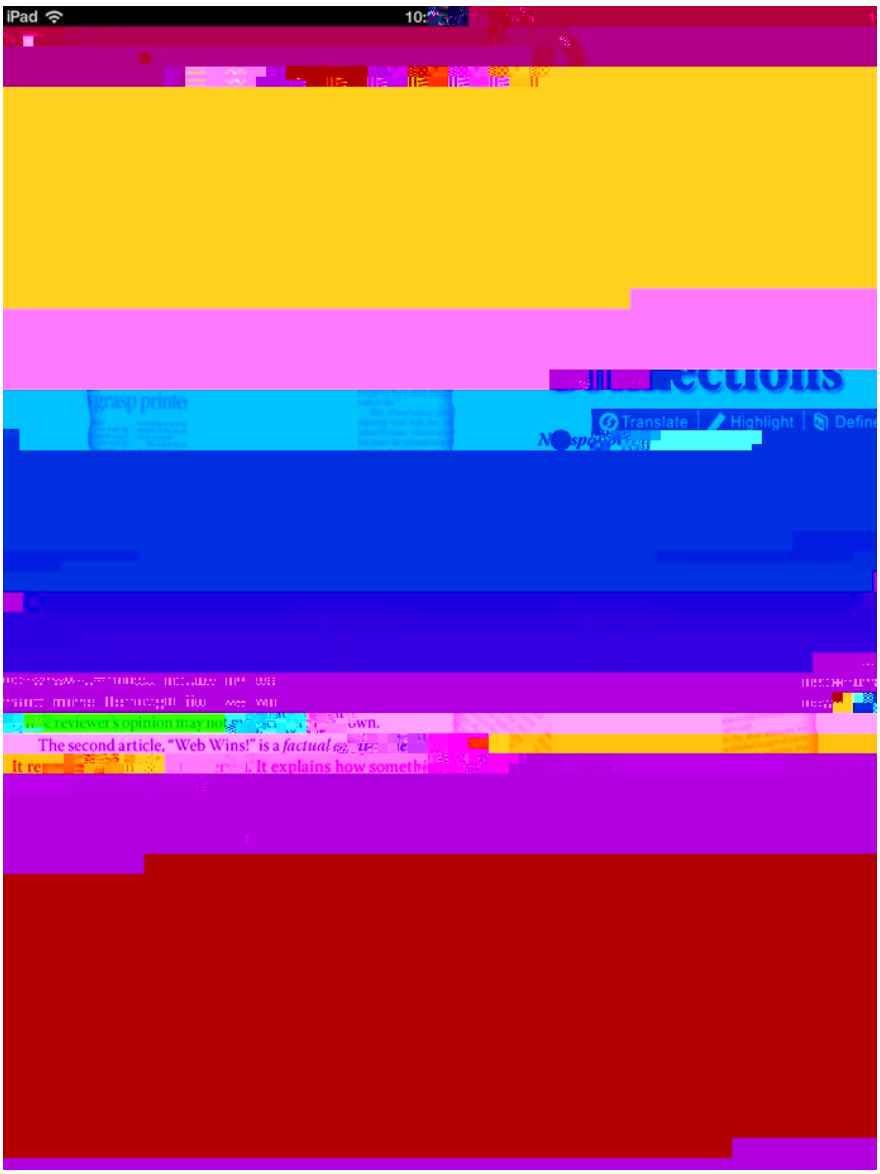
At the bottom of the screen a Progress Bar and page number information are displayed.

- **Zoom** works the same as it does in other iPad apps -- place two fingers on the page and spread your fingers apart to zoom in. Or, pinch your fingers together to zoom back out.

Highlighting Text

You can select text to be highlighted. There are several highlight colors to choose from.

1. To make a selection, press the screen and hold until the **selection handles** are displayed along with the menu of choices: **Translate**, **Highlight**, and **Define**. Drag one of the handles to increase the selection, if desired.



2. Tap the **Highlight** button to display a list of colors.

3. Tap the highlight color of choice. The menu closes and the selected text is highlighted in that color.

Note: To remove the highlight from text, select the highlighted text, select **Highlight** from the menu, and choose **Erase** from the color choices.

Choosing Reading Voice

You can select from many reading voices in several languages.

1. Scroll through the list to choose a voice.
2. When you have finished, tap anywhere outside the options panel to close it.

Choose the Reading Unit

You can select from three reading units: **Line**, **Sentence**, and **Paragraph**.

The selection you choose determines how much of your reading material is highlighted while you read.

1. Click the **Line**, **Sentence**, or **Paragraph** button.
2. When you have finished, tap anywhere outside the options panel to close it.

Defining a Word

You can look up the definition of words that you select.

1. To select a word, press the screen anywhere and hold until the

3. Tap the **Translate** button. A list of languages is displayed. (Voice availability is indicated by an asterisk.)

Note: The order of the languages initially listed after the Voice Available languages is alphabetical. After you first use the translation feature, your most frequently used languages will sort towards the top of the languages list.

4. Tap the language that you want the selection translated to.

   The Translation Page is displayed showing the text you selected alongside the translation of that text. The translation is highlighted.

5. Click the **Read** button to hear (or read) the translated text. (**Note**: Voice is not available with every language.)
6. When you have finished, tap the **Back** button return to the page you were reading.

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