

Completing the Form I-983

TRAINING PLAN FOR STEM OPT STUDENTS

STEM OPT students and their employers are subject to the terms of the Form I-983, Training Plan for STEM OPT Students, effective as of the start date requested for STEM OPT on the Form I-983.

Note: Red text is added by CIE as they are the most common questions!

Section 1: Student Information (Completed by Student):

- Student Name: Enter your full name (Surname/Primary Name, Given Name) exactly as it appears on your SEVIS (Student and Exchange Visitor Information System) issued Form I-20, "Certificate of Eligibility for Nonimmigrant (F-1) Student Status for Academic and Language Students."
- Student Email Address: Enter the email address where you can be contacted.
- Name of School Recommending STEM OPT: Enter the name of your school of most recent enrollment, from which the Designated School Official (DSO) will be recommending STEM OPT.
California State University, East Bay
- Name of School Where STEM Degree Was Earned: Enter the name of the school from which you earned the degree upon which the STEM OPT is based. This may or may not be the same school recommending the STEM OPT if you are using a prior STEM degree.
- SEVIS School Code of School Recommending STEM OPT:

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extension may not end more than 24 months after the scheduled termination of the student's Employment Authorization Document for the current period of post-completion OPT. For a student on 12-month OPT requesting a STEM OPT extension, the start date should be the day after your current 12-month OPT ends.

- Qualifying Major and Classification of Instructional Programs (CIP) Code: Enter your STEM major that qualifies you for the STEM OPT extension, as well as the degree's (CIP) code. You can find CIP codes on the National Center for Education Statistics web.2 (u) Level/Type of Qualifying Degree: Enter (for example, enter Bachelor's, Master's, or Ph.D.)

- Date Awarded: Enter the date when the degree, upon which STEM OPT will be based, was awarded.

- Based on Prior Degree? Check “Yes” if your STEM OPT participation is based on a previously- obtained STEM degree, and is not the same degree upon which your current post-completion OPT was granted. Check “No” if your STEM OPT participation is based on your most recently obtained degree, and that is the degree upon which your current post- completion OPT is based.
- Employment Authorization Number: Enter your “A” number, (which may be found on the Employment Authorization Document) **You’re “A” number is your USCIS #**

Section 2: Student Certification:

- Student Certification: Review the certification and affirm the statement by signature.

Section 3: Employer Information (Completed by Employer):

- Employer Name: Enter your company, university, etc.
- Street Address, Suite, City, State, Zip Code: Enter the employer or company mailing address.
- Employer Website URL: Enter the employer website URL, if available. If no website exists, enter N/A.
- Employer ID Number (EIN): Enter the Employer Identification Number (EIN) **(This is not the same number as the E-Verify number)**
- Number of Full-Time Employees in the United States: Provide the number of full-time employees in the United States.
- North American Industry Classification System (NAICS) Code: Enter the company’s NAICS (Federal statistical agencies use the NAICS code to classify business establishments for the purpose of collecting, analyzing and publishing statistical data related to the U.S. business economy.) NAICS codes are available at <https://www.census.gov/ipeds/data/naics/>
- OPT Training Hours Per Week: Enter the agreed-upon number of average training hours per week. In order to qualify for STEM OPT, the student must work a minimum of 20 hours per week.
- Start Date of Employment: Enter the date when the student will begin the STEM OPT training with the employer.
- Compensation: a-Enter the dollar amount of salary, stipend, and/or other compensation, and the frequency pay (per hour, per week, bi-weekly, monthly).
 b-Other compensation may include housing, tuition waivers, transportation costs, etc. Note: The terms and conditions of a STEM practical training opportunity (including duties, hours, and compensation) must be commensurate with those applicable to similarly situated U.S. workers, except that a STEM OPT participant must work at least 20 hours per week while employed. **If none, put N/A**

Section 4: Employer Certification:

- Employer Certification: The Employer Official with Signatory Authority, who is an appropriate individual in the employer’s organization, who is familiar with the student’s goals and performance, and who is an employee who has signatory authority for the employer should review the certification and affirm the statement by signature.
- Note for Employer Official with Signatory Authority: The Employer Official with Signatory Authority attestation includes the certification at Section 4 (d) which states “The student on a STEM OPT extension will not replace a full- or part-time, temporary permanent U.S. worker. The terms and conditions of the STEM practical training opportunity, including duties, hours, and compensation, are commensurate with the terms and conditions applicable to the employer’s similarly situated U.S. workers or, if the employer does not employ and has not recently employed more than two similarly

situated U.S. workers in the area of employment, the terms and conditions of other similarly situated U.S. workers in the area of employment.”

Section 5: Training Plan for STEM OPT Students (Completed by Employer): In order to better ensure the academic benefit and integrity of the extension, Federal regulations require each STEM OPT student to prepare and execute with his or her prospective employer a formal training plan that identifies learning objectives and a plan for achieving those objectives. The STEM OPT student and his or her employer must work together to finalize the plan.

- Student Name: Enter the student’s name (Surname/Primary Name, Given Name) exactly as it appears on the student’s SEVIS-issued Form I-20, “Certificate of Eligibility for /TT3 ()Tj /T0.6 (001 (r)-2/3.3 (n)-0.)D

Section 6: Employer Official Certification:

- Certification of Official with Signatory Authority: Note: The individual who signs this Certification need not be, but can be, the same individual who signed the Employer Certification in Section 4. An employee with signatory authority for the employer should review the certification and