Appendix A: TEMPLATE FOR ANNUAL PROGRAM REPORT REVIEW *(See preceding document for detailed descriptions for each section)*

WE ARE CURRENTLY DOING A 5-YEAR REVIEW

ANNUAL PROGRAM REPORT

College	CLASS

Reporting for Academic Year	2019-2020
Last 5-Year Review	2013
Next 5-Year Review	2020

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II.   **<u>SUMMARY OF ASSESSMENT</u>** *(suggested length of 1-2 pages)*

     A. Program Learning Outcomes (PLO)
     List all your PLO in this box. Indicate for each PLO its alignment with one or more institutional learning outcomes (ILO). For example: "PLO 1. Apply advanced computer science theory to computation problems (ILO 2 & 6)."

     B. Program Learning Outcome(S) Assessed
     List the PLO(s) assessed. Provide a brief background on your program's history of assessing the PLO(s) (e.g., annually, first time, part of other assessments, etc.)

     C. Summary of Assessment Process
     Summarize your assessment process briefly using the following sub-headings.
        Instrument(s): *(include if new or old instrument, how developed, description of content)*
        Sampling Procedure:
        Sample Characteristics:
        Data Collection: *(include when, who, and how collected)*
        Data Analysis:

     D. Summary of Assessment Results
     Summarize your assessment results briefly using the following sub-headings.
        Main Findings:
        Recommendations for Program Improvement: *(changes in course content, course sequence, student advising)*
        Next Step(s) for Closing the Loop: *(recommendations to address findings, how & when)*
        Other Reflections:

     E. Assessment Plans for Next Year
     Summarize your assessment plans for the next year, including the PLO(s) you plan to assess, any revisions to the program assessment plan presented in your last five-year plan self-study, and any other relevant information.

III.   **DISCUSSION OF PROGRAM DATA & RESOURCE REQUESTS**

B. Request for Resources *(suggested length of 1 page)*

    1. Request for Tenure-Track Hires: provide evidence from trends provided

    2. Request for Other Resources